



INVITATION TO RESPOND

Dear Sir/Madam:

The City of Hartford (the City) invites responses for:

| | |
|---|---------------------------------------|
| RFR #: 5322 | SOLICITATION DATE: 12/7/12 |
| SOLICITATION TITLE: Local Telephone & Carrier Data Service | |
| <p>SOLICITATION DESCRIPTION: It is the intention of the City to award this RFP to a single vendor who can provide all of the services requested herein. The award period shall be for one year with the option for two one year extensions. This contract for services will supersede the City of Hartford RFP number 4157, which was awarded in January, 2008.</p> <p>The purpose of this request for proposal is:</p> <p>To establish a single contract under which MHIS can acquire carrier-based services to supplement its voice and data network.</p> <p>To realize cost savings by migrating to more cost effective services.</p> | |
| SITE LOCATION (if applicable): | |
| RESPONSE DATE : 1/15/03 | RESPONSE TIME: 2:00 p.m. |
| DEPT. ASSIGNED CONTRACT #: | EST. COST OF CONSTRUCTION: N/A |

A PRE-BID / RESPONSE CONFERENCE HAS BEEN SCHEDULED FOR _____ AT _____
(Date / Time) (Location)

This pre-bid conference is: ☒ **Not Applicable**
☐ **Mandatory** (All prospective bidders are REQUIRED to attend to discuss specifications)
☐ **Non-mandatory** (All prospective bidders are encouraged to attend to discuss specifications)

This solicitation contains the following sections:

Invitation to Respond

Standard Instructions

Project Site Location – (for construction projects only)

Table of Contents – (for construction projects only)

Section 1 – Response Forms

1.1 Response Information & Signature Form

Contract Compliance

- ☒ Affirmative Action / Equal Employment Opportunity Requirements – See Section 3.6
- ☐ Surety Bond Requirements ☐ Bid Bond ☐ Performance & Payment Bonds
- ☒ Insurance Requirements – see exhibits below
- ☐ Set Aside – Ord. Section 2-660 ☐ MWBE ☐ Small Contractor
- ☐ City-Based Small Business Bid Preference – Ord. Section 2-661
- ☐ 15% Minority Utilization (City of Hartford Certified MWBE) – Ord. Section 2-682
- ☐ State of Connecticut DAS Prequalification (Public Construction Project > \$500,000)
- ☐ OSHA Compliance (Public Works Project > \$100,000)
- ☐ Wage Requirements – Complete & attach Wage Certification Form

1.2 Response Pricing

1.3 Statement of Qualifications

1.4 Subcontractor Information

Section 2 – Specifications/Scope of Services

- ☐ Special Instructions / Conditions included

Section 3 – General Information for Preparation and Delivery of a Response

Section 4 – Terms and Conditions / Labor Compliance

Exhibits

☐

☐ Plans & Drawings included

Sincerely,

William Diaz

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860-757-9604

Companies interested in doing business with the City are able to register and maintain their registration via the Internet at:

<https://www.bidsync.com/SupplierRegister?ac=register&posting=true&plan=0®type=default&cmd=next&>